



Wednesday, February 15, 2023

Medford Police Department Prescott Room
219 S. Ivy Street, Medford, Oregon 97501

The regular meeting of the Medford Water Commission was called to order at 12:23 p.m. on the above date at Medford Police Department's Prescott Room, with the following commissioners, staff, and guests present:

Chair Michael Smith; Commissioners Jason Anderson, John Dailey, Bob Strosser, and David Wright.

General Manager Brad Taylor, Executive Administrative Coordinator Yvette Finstad, Finance Manager Anna Roeder, Water Meter & Controls Manager Ken Johnson, Water Maintenance Manager Lester McFall, Engineering Manager Brian Runyen, Information Technology Manager Kris Stitt, Water Operations Manager Dan Perkins, Customer Service & Water Efficiency Manager Julie Smitherman, Executive Administrative Assistant Amber Furu.

Guest(s): Attorney Mark Bartholomew; City of Eagle Point Mayor Kathy Sell; City of Central Point Councilor Tanea Browning*; City of Central Point City Manager Chris Clayton* (*Via Zoom)

3. Comments from the Audience

None.

4. Consent Calendar

4.1 Approval or Correction of the Minutes of the Last Regular Meeting of February 1, 2023

Motion: Approve Consent Calendar with item 4.2 removed.

Moved by: Mr. Dailey

Seconded by: Mr. Anderson

Roll Call: Commissioners Anderson, Dailey, Smith, Strosser, and Wright voting yes.

Motion carried and so ordered.

5. Items Removed from Consent Calendar

Commissioner Dailey requested the removal of Item 4.2.

4.2 Quarterly Letter to Mayor and Council

This item was removed due to a revision of the Income Statement; the Year to Date, Prior Year dollar amount for Residential Sales Inside Gallonage was revised from \$44,951.00 to \$3,449,482.49.

Motion: Approve the Quarterly Letter to the Mayor and Council.

Moved by: Mr. Dailey

Seconded by: Mr. Strosser

Roll Call: Commissioners Anderson, Dailey, Smith, Strosser, and Wright voting yes.

Motion carried and so ordered.

6. Leadership Team Reports

- Anna Roeder, Finance Manager
 - Semi Annual Physical Inventory Count - Staff performed the semi annual physical inventory count. Average dollar variance is \$3,533.36, percentage variance is less than 1% (0.37%). 2023 Inventory preliminary variance is \$1,123.44 (0.06%).
- Brad Taylor, General Manager
 - Upcoming Board Schedule - March 1 - Capital Budget 2023/24-Part 1, March 15 - Capital Budget 2023/24-Part 2, April 5 - Asset Management Project Update, April 19 - SDC's, Rules and Regulations/Fees, CLA's.

7. Propositions and Remarks from the Commissioners

Commissioner Anderson and Strosser will be out for the March 1 meeting. Commissioner Dailey said he will be out for the April 5 meeting, and he thanked Engineering staff for the study session presentation.

8. Adjourn

There being no further business, this meeting adjourned at 12:33 p.m. The proceedings were recorded and are on file along with the complete agenda of this meeting.

Amber Furu
Assistant Clerk of the Commission

